

**INSTITUTE OF CERTIFIED PUBLIC ACCOUNTANTS OF UGANDA**



**MEMBER'S ANNUAL CPD RETURN**

**YEAR: 2013**

|            |                              |         |
|------------|------------------------------|---------|
| <b>1.0</b> | <b>PERSONAL INFORMATION:</b> |         |
| 1.1        | NAME:                        |         |
| 1.2        | MEMBERSHIP NUMBER:           |         |
| 1.3        | DESIGNATION:                 |         |
| 1.4        | ORGANISATION:                |         |
| 1.5        | ADDRESS:                     |         |
|            | TEL:                         | E-MAIL: |

**2.0 CPD ATTENDANCE INFORMATION:**

**2.1 CPD Requirements:**

|   |                  |
|---|------------------|
| Structured hours (At least 10 from ICPAU) | <b>30</b>        |
| Unstructured hours                        | <u><b>10</b></u> |
|   | <u><b>40</b></u> |

**2.2 CPD Declaration:**  
During the period 1 January 2013 to 31 December 2013, I have earned the following CPD hours:

| A.  | STRUCTURED CPD* PROVIDER:  | NO. OF HOURS |
|-----|--|--------------|
| (a) | ICPAU  |              |
| (b) | Other IFAC Member Body/Bodies                                      |              |
| (c) | Employer   |              |
| (d) | Other Organisation(s)  |              |
|     | <b>SUB-TOTAL</b>   |              |
| B.  | UNSTRUCTURED CPD (Briefly describe the nature of unstructured CPD) |              |
|     |  |              |
|     | <b>TOTAL CPD HOURS (A + B)</b>                                     |              |

\* See reverse page.

**2.3 DETAILS OF STRUCTURED CPD (Please attach evidence of CPD attended).**

|     | DATE                   | THEME | PROVIDER | CPD HOURS |
|-----|------------------------|-------|----------|-----------|
| 1.  |                        |       |          |           |
| 2.  |                        |       |          |           |
| 3.  |                        |       |          |           |
| 4.  |                        |       |          |           |
| 5.  |                        |       |          |           |
| 6.  |                        |       |          |           |
| 7.  |                        |       |          |           |
| 8.  |                        |       |          |           |
| 9.  |                        |       |          |           |
| 10. |                        |       |          |           |
| 11. |                        |       |          |           |
|     | <b>TOTAL CPD HOURS</b> |       |          |           |

**3.0 CPD HOURS IN A THREE-YEAR PERIOD**

A member is required to obtain 120 CPD hours in any batch of three consecutive years.

|                               | 2011      | 2012      | 2013      |
|-------------------------------|-----------|-----------|-----------|
| Structured CPD Hours Earned   |           |           |           |
| Unstructured CPD Hours Earned |           |           |           |
| Total Hours Earned            |           |           |           |
| <b>Minimum Required Hours</b> | <b>40</b> | <b>40</b> | <b>40</b> |
| Deficit                       |           |           |           |

**4.0 DECLARATION:**

I confirm that, to the best of my knowledge, the information given in this form is correct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please return the completed form to:

The Secretary,  
 Institute of Certified Public Accountants of Uganda,  
 42 Bukoto Street, P.O. BOX 12464, KAMPALA.  
 Email: members@icpau.co.ug, icpau@icpau.co.ug