

## Section 3 - Annexes for Business Income Tax

### Taxpayer Information

1. Taxpayer's Name (Company name or name, father's name & grandfather's name)	2. Taxpayer Identification Number	3. For the Year of: _____
---	-----------------------------------	---------------------------

### Annex 1 - Business Income or Sales/Turnover

a. Seq Num	b. Type of Income	c. Amount
1	Local Sales	
2	Export Sales	
3	Service Income	
4	<b>Total (Add Line 1 through 3 - Enter total amount on Line 1 of Tax Declaration (Form 1301))</b>	

### Annex 2 - Cost of Goods Sold/Direct cost of services

a. Seq Num	b. Type of Cost	c. Amount
1	Beginning Inventory	
2	Cost of Purchase/Cost of Finished Goods/Direct Cost of Services (From Line 19 of Annex 3 below/	
3	Goods Available for Sale Direct cost of services (Add Lines 1 & 2)	
4	Ending Inventory	
5	<b>Cost of Goods Sold/ Direct cost of services ( Line 3 minus Line 4) - Enter this amount on Line 4 of Tax Declaration (Form 1301))</b>	

### Annex 3 - Cost of Finished Goods/Direct Cost of Services

a. Seq Num	b. Type of Cost	c. Amount
1	Beginning Work in Process	
2	Cost of Direct Materials	
3	Cost of Direct labor	
4	Cost of Indirect Materials	
5	Cost of Indirect labor	
6	Power	
7	Depreciation Expenses	
8	Supplies	
9	Employee Benefits	
10	Repair & Maintenance expense	
11	Insurance expenses	
12	Airfare, Transportation & Freight expenses	
13	Accommodation & Hotel Expenses	
14	Excise Tax	
15	Other Expenses	
16	<b>Total Over Head Costs ( Add Lines 4 through 15)</b>	
17	<b>Total Cost of Manufacturing/Direct cost of services ( Add Lines 1, 2, 3 and 16)</b>	
18	Ending Work in Process	
19	<b>Total Cost of Finished Goods/Direct Cost of Services ( Line 17 minus Line 18) - Enter Total amount on Line 3 of Annex 2 Above)</b>	

### Annex 4 - Selling & Distribution Expenses

a. Seq Num	b. Type of Expense	c. Amount
1	Salaries, Wages and Related Benefits	
2	Repairs and Maintenance expenses	
3	Fuel and Lubricants expenses	
4	Travel, Accommodation & Transport expenses	
5	Advertisement expenses	
6	Commission expenses	
7	Insurance expenses	
8	Clearing, Transit & Other Related Expenses	
9	Other Expenses	
10	<b>Total ( Add Line 1 through 9 - Enter Total amount on Line 6 of the Tax Declaration ( Form 1301))</b>	